

SUPPLEMENTAL PROCUREMENT PLAN

FOR THE YEAR 2016

2nd Quarter

Provincial, City or Municipality: TRENTO

Plan Control No.				Planned Amount									
Department /Office: MPDO				Regular	Contingency	Total		Date Submitted:					
Item No.	Description	Unit Cost	Quality		Total Cost	D I S T R I B U T I O N							
			No. of pcs	Unit		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Canon Ink 811	1,250.00	1	pc	1,250.00			1	1,250.00				
2	Canon Ink 810	980.00	1	pc	980.00			1	980.00				
3	Epson Ink Cartridge-Black	850.00	5	pcs	4,250.00			5	4,250.00				
4	Epson Ink Cartidge - Colored	800.00	4	pcs	3,200.00			4	3,200.00				
5	Office Curtains	780.00	12	pcs	9,360.00			12	9,360.00				
6	Mygel Sign Pen	25.00	3	pcs	75.00			13	75.00				
7	Record Book	39.00	6	pcs	234.00			6	234.00				
8	Duck Tape	95.00	2	roll	190.00			2	190.00				
9	Cutter Blade - Big	45.00	1	box	45.00			1	45.00				
10	Cutter Blade - Small	28.00	1	box	28.00			1	28.00				
11	Cutter - big	16.00	1	pc	16.00			1	16.00				
12	Cutter - small	8.00	1	pc	8.00			1	8.00				
13	Ring binders 5/8	38.00	15	pcs	570.00			15	570.00				
14	Stapler Max - HD-50F #35	150.00	2	pcs	300.00			2	300.00				
SUB-TOTAL					20,506.00								

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

ANASTACIO C. BURDEOS, JR.

MPDC